

<b>Danish Working Environment Authority (WEA)</b>	<b>Ok</b>	<b>Problem</b>	<b>Irrelevant</b>
Do you cooperate on the working environment (1-9 employees)?			
Have you established a working environment authority (WEA)?			
Has the health and safety representative / supervisor completed the mandatory health and safety training?			
Has additional training been offered the health and safety representative / supervisor?			
Have you completed the annual work environment discussion?			
<b>Working climate</b>	<b>Ok</b>	<b>Problem</b>	<b>Irrelevant</b>
How is the relationship between workload and the time available to accomplish the tasks?			
Is there a reasonable relationship between the demands made and the degree of influence that you have at your work?			
Is there a need to actively do something to improve the development opportunities?			
Is the level of information sufficient?			
Do you sometimes perform work that actually should have been done differently?			
Is somebody working too much alone during a working day and should something be done about this?			
Does the social community function or should more be done?			
Are you praised and recognised by your manager?			
Do the employees recognise each other's efforts?			
Have you had problems with bullying or sexual harassment?			
<b>Accidents and absenteeism</b>	<b>Ok</b>	<b>Problem</b>	<b>Irrelevant</b>
Does the working environment cause absence at your workplace?			
Do you talk about near misses?			
Are accidents reported to the Danish Working Environment Authority?			
<b>Ergonomics</b>	<b>Ok</b>	<b>Problem</b>	<b>Irrelevant</b>
Do any employees suffer from sore arms, neck, shoulders, back and knees?			
Are there any lifting in stressful postures, for example. far from the body or twists?			
Do you have the necessary facilities at your disposal?			
Are the facilities available being used?			
Are the hand pushed facilities maintained, so they are easily pushed or pulled?			
<b>Training and instructions</b>	<b>Ok</b>	<b>Problem</b>	<b>Irrelevant</b>
Do you provide thorough instruction in working safely?			
Do you provide sufficient training for new employees?			
Do you provide thorough instruction of young employees?			

Do you provide the necessary instruction of the contents of the workplace instructions?			
<b>Education</b>	<b>Ok</b>	<b>Problem</b>	<b>Irrelevant</b>
Do you have the relevant certificates, e.g. for truck driving etc.?			
<b>Pregnant women and young people</b>	<b>Ok</b>	<b>Problem</b>	<b>Irrelevant</b>
Has pregnant and nursing mothers' work been assessed especially?			
Have the special working environment rules applying to young people below 18 years been taken into consideration?			
<b>Cultural diversity</b>	<b>Ok</b>	<b>Problem</b>	<b>Irrelevant</b>
Do you have a specific procedure for instruction and training of employees of different cultures / languages?			
Are you confident that the employees understand the instruction?			
<b>Various</b>	<b>Ok</b>	<b>Problem</b>	<b>Irrelevant</b>
Any other matter that you should assess in the workplace assessment?			